

**School District of Green Lake  
Minutes of the Board of Education  
Regular Meeting**

April 18, 2012

The meeting of the Board of Education was held Wednesday April 18, 2012 in the Library Media Center. The meeting was called to order at 6:00 p.m. by President, Marty Valasek.

Notice of this meeting was given to the Oshkosh Northwestern, the Fond du Lac Reporter, the Ripon Commonwealth Press, the Green Lake Reporter and Radio WRPN. In addition, notices of the meeting were posted in the display case of the school, at the Green Lake State Bank, the Green Lake Post Office, The First National Bank and on Laker Vision Channel 98.

**Roll Call:**

Present – Harley Reabe, Ron Triemstra,  
Sydney Rouse, Marty Valasek, Meade Grim,  
Dennis Deyo, Gordon Farrell  
Absent – None

Also present – Ken Bates, District Administrator, Mary Allen, District Principal, Shelley Eilbes, Board Secretary, staff members, members of the media and residents of the District.

President Valasek led all those in attendance in the Pledge of Allegiance.

**Board Meeting/Consent Agenda**

Motion by Deyo, seconded by Rouse to approve the Board meeting agenda and the following consent agenda items to include approval of the minutes of the Regular Board meeting on March 14, 2012 and closed session minutes from February 8, 2012 and March 14, 2012, March Cash Balance, approval of Second Reading of Policy 535.21 – Coaches Attendance at State. Pull Item 5-B requested by Reabe. Motion carried by voice vote.

**Community Connection**

**PUBLIC COMMENTS ON AGENDA/NON-AGENDA ITEMS**

Randy Shaffer thanked Harley Reabe for his years of service on the Board on behalf of the Citizens he represented.

**RECOGNITIONS:**

Marty Valasek presented Harley Reabe a plaque for his years of dedicated service on the Board of Education.

**ACTION ITEMS**

**CONSIDER MAY 9, 2012 MEETING DATE; CONSIDER ORGANIZATIONAL MEETING DATE APRIL 25, 2012**

Motion by Deyo, seconded by Triemstra to approve the May Meeting date as May 9, 2012 and the Organizational Meeting Date as April 25, 2012 Motion Carried by voice vote with Reabe abstaining. Marty Valasek invited Harley Reabe to attend the Closed Session meeting on May 9, 2012 to review the Superintendent's evaluation.

**CONSIDER PERFORMANCE CONTRACTOR FOR ENERGY EFFICIENCY PROJECTS**

Ken Bates reviewed the interview process the Building and Grounds Committee used to recommend a Contractor for the Energy Efficiency Projects, the Contractor recommended is McKinstry. Motion by Grim, seconded by Farrell to have the Building and Grounds Committee meet with McKinstry and settle on a fee for the prior Energy Projects and bring back to the Board for approval at the May 9, 2012 Board meeting. After discussion roll call vote: Farrell - Yes, Valasek – Yes, Deyo - Yes, Reabe - No, Triemstra - Yes, Grim – Yes, Rouse - Yes. Motion carried 6-1.

**CONSIDER GRADUATION DATE FOR 2012-13 SCHOOL YEAR (JUNE 2, 2013)**

Motion by Rouse, seconded by Reabe to approve the Graduation date for the 2012-13 School Year to be June 2, 2013. Motion carried by voice vote.

**CONSIDER REVISION OF REAL ESTATE CONTRACT**

Motion by Farrell, seconded by Rouse, to approve the revision of the Real Estate Contract to extend the date to March 1, 2013. Motion carried by voice vote.

**CONSIDER FIRST READING OF POLICIES 526.1 – HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY; 532.31 – FAMILY AND MEDICAL LEAVE W/PROCEDURE; 832 – FIREARMS AND OTHER WEAPONS; 526 – PERSONNEL RECORDS; 537 – PROFESSIONAL STAFF DEVELOPMENT**

Motion by Deyo, seconded by Triemstra to approve the First Reading of Policies 526.1, 532.31, 832, 526, 537. Motion carried by voice vote.

**Discussion/Informational Items**

**PRINCIPAL/DIRECTOR OF SPECIAL EDUCATION REPORT UPCOMING EVENTS; IB OPEN HOUSE; CO-OP UPDATE; ACCOUNTABILITY REFORM OVERVIEW**

Principal Allen updated the Board on the upcoming school activities and extended an invitation to all Board members to attend any of the upcoming School Functions. IB Open House had 2 families interested in open enrolling their students. The IB Presentation that was shown for the Open House will be given to the Board at a later date.

**SUPERINTENDENT'S/HEAD OF CHARTER SCHOOL REPORT: OPEN ENROLLMENT DATA; CUSTODIAL STAFFING PLAN; OFFICE CLERICAL AIDE; CHARTER DISSEMINATION GRANT**

Ken Bates updated the Board on the events happening at School and upcoming meetings. Open enrollment deadline is April 30, 2012. Open enrollment data will be reviewed at the May 9, 2012 Board Meeting. Due to the resignation of one of the Head Custodians, meetings have been held with the current custodial staff regarding a replacement plan. Included in the Board Packet is a suggested

replacement plan with part-time staff to assist the two head custodians. Building and Grounds will review the plan and make a recommendation to the Board. Per the PAR report, the Administrative Staff have meet and developed a part-time Office Clerical Aide position. Included in the Board packet is the job description for the Clerical Aide which would be a School Year Employee. It was suggested to possibly look at outsourcing payroll, as most Private Businesses are doing this. The Charter Dissemination Grant has been filed and the District will be notified if it will receive the Grant in the next few months.

#### WKCE RESULTS

Principal Allen handed out the WKCE results for the District with a few different comparisons as how the District compared to the Districts in the Conference. Board members are encouraged to review the data on the DPI website which allows for many other versions of comparisons.

#### PROGRAM REDUCTIONS/INCREASES

The proposed program increases were reviewed with the Board. Final reductions/increases will be approved at the May 9, 2012 Board meeting.

#### STAFF ASSIGNMENTS/REASSIGNMENTS/LAY-OFFS/REDUCTIONS/INCREASES

This will be discussed and acted on at the May 9, 2012 Board Meeting.

#### ACTIVITIES REPORT ON MEETINGS HELD ON FEBRUARY 20, 2012; MARCH 6, 2012 AND APRIL 11, 2012

Principal Allen, Meade Grim and Dennis Deyo reported to the Board on the meetings held. A listening session will be held on April 30, 2012 to discuss the Team Name for the Coop with Princeton.

#### BUILDING & GROUNDS REPORT ON MEETING HELD ON APRIL 16, 2012

Gordy Farrell updated the board on the meeting held. Minutes were distributed to the Board.

#### FINANCE COMMITTEE REPORT ON MEETING HELD ON APRIL 17, 2012

No April 2012 meeting was held.

#### POLICY COMMITTEE REPORT ON MEETING HELD ON APRIL 9, 2012

Dennis Deyo updated the Board on the policies being reviewed. Minutes from the meeting were distributed to the Board.

#### CESA 6 BOARD REPORT

Dennis Deyo updated the Board on the CESA meeting. Minutes/Agenda were included in the packet sent to the Board.

#### BOARD GOALS – IB FINANCIAL REVIEW, STRATEGIC PLANNING REVIEW OF CONSULTANTS MEETING IN MAY

The Financial Review will be discussed in detail at the next meeting. A special Board Meeting will be held on May 3, 2012 to interview Strategic Planning Consultants.

#### CONSENT AGENDA

Item 5-B: Approval of March Invoices – Pulled by Reabe. Questioned the payment to Superintendent Bates for his mileage to a meeting in Stevens Point in which he was asked by WASB to present at, should this have been paid by WASB and not the District. City Water billing for the Athletic Field was again discussed. It was suggested to have the City Public Works Director attend a future Building and Grounds meeting for further clarification on the billing. Motion by Deyo, seconded by Rouse to approve the March 2012 Invoices. Motion carried by voice vote.

#### Agenda Items for Next Meeting

1<sup>st</sup> Draft of 2012-13 Budget, Custodial Pay Increases for 2011-12, IB Financial Review with Reporting Changes incorporated, Open Enrollment Figures for 2012-13.

Motion to adjourn by Deyo, seconded by Reabe. Motion carried by voice vote. Meeting adjourned at 8:35 pm.

The next meeting will be held on 5/9/12 in the Library Media Center. Notices of any special meetings will be posted in the display case of the school at 612 Mill Street, the Green Lake Bank, the Green Lake Post Office, The First National Bank and on Laker Vision Channel 98.

Michele (Shelley) Eilbes, Board Secretary

/Marty Valasek/

Marty Valasek, School Board President

/Gordon Farrell/

Gordon Farrell, Board Clerk

Date: 05/09/12